## **Medal Distribution**

Responsible to:	Medal Area Managers
Roster:	Sunday 13 <sup>th</sup> October, 7:00am until 2:00pm.
Sign In:	Volunteer Marquee – MCG external concourse (next to Gate 2 entry)
Role:	To distribute medals to the athletes according to the event they completed.
Duties:	<ul> <li>Meet the medal area manager between 6:45am -7:00am at volunteer marquee.</li> <li>All volunteers to be in place by 7:15am.</li> <li>Distribute medals to athletes according to the event they have completed.</li> <li>Provide directions to Marathon athletes to the Players Race down into car park A (warm clothing, drinks and massage).</li> <li>Provide directions to Half Marathon athletes, 10km, 5km &amp; 2.5km athletes to Level B1 Ponsford Stand for drinks &amp; fruit.</li> <li>Control the flow of the competitors, keep area clean and clear from any debris (e.g. card board boxes).</li> <li>Regularly ensure plenty of medals are ready and on hand.</li> <li>Aid any competitors in need of assistance and refer to St. John's Ambulance staff.</li> <li>Assist with the pack up of equipment and disposal of rubbish.</li> <li>Marathon medals will be distributed in the Players Race heading down into Car Park A under the Ponsford Stand.</li> <li>Half Marathon, 10k, 5k &amp; 2.5k medals will be distributed in the Ponsford stand seats</li> </ul>