

## Medal Distribution

<b>Responsible to:</b>	<b>Medal Area Managers</b>
<b>Roster:</b>	<b>Sunday 15<sup>th</sup> October, 7:00am until 2:00pm.</b>
<b>Sign In:</b>	<b>Volunteer Marquee – MCG external concourse (next to Gate 2 entry)</b>
<b>Role:</b>	<b>To distribute medals to the athletes according to the event they completed.</b>
<b>Duties:</b>	<ul style="list-style-type: none"> <li>- Meet the medal area manager &amp;/or CPEC captain between 6:45am -7:00am at volunteer marquee.</li> <li>- All volunteers to be in place by 7:15am.</li> <li>- Distribute medals to athletes according to the event they have completed.</li> <li>- Provide directions to Marathon athletes to the Players Race down into car park A (warm clothing, drinks and massage).</li> <li>- Provide directions to Half Marathon athletes, 10km, 5km &amp; 3km athletes to Level B1 Ponsford Stand for drinks &amp; fruit.</li> <li>- Control the flow of the competitors, keep area clean and clear from any debris (e.g. card board boxes).</li> <li>- Regularly ensure plenty of medals are ready and on hand.</li> <li>- Aid any competitors in need of assistance and refer to St. John’s Ambulance staff.</li> <li>- Assist with the pack up of equipment and disposal of rubbish.</li> <li>- <u>Marathon medals</u> will be distributed in the Players Race heading down into Car Park A under the Ponsford Stand.</li> <li>- <u>Half Marathon, 10k, 5k &amp; 3k medals</u> will be distributed in the Ponsford stand seats</li> </ul>