

INFORMATION VOLUNTEERS

Responsible to:	CPEC Team Leader
Roster:	Sunday 15th October , *times marked below.
Sign In:	Volunteer Marquee – MCG external concourse (next to Gate 2 entry)
Role:	To provide friendly customer service to competitors and spectators.
Duties:	<ul style="list-style-type: none"> - Meet the information officer area manager &/or CPEC captain at the volunteer marquee according to the start time of your specific role (noted below). <p>Volunteer Sign In Tent To the left of Gate 2, on the MCG Concourse: (4:30am – 10:00am)</p> <ul style="list-style-type: none"> - You will assist with the registration of volunteers and distribution of uniforms and lunches - Assisting CPEC Volunteer Manager in all other areas as required. <p>Concourse Directional Team Situated between Gates 1 & 2 on the MCG external Concourse & car park entry A (5:00am – 2:00pm)</p> <ul style="list-style-type: none"> - Assist athletes as they arrive in the morning, giving information and directions to important areas - (Start line, clothing drop off, toilets etc). - Two of the volunteers will be located at Car Park Entrance A on Brunton Ave & will be required to ensure no public enter Entrance A. Only those with a race bib or 'Access All Areas' pass are allowed down the ramp into the LB2 area. <p>Race Office Volunteer (Specific times as per your roster)</p> <ul style="list-style-type: none"> - You will be located in the Race Office to help with spectator and athlete enquires. - Locations: Just inside gate 2 on the MCG Internal Concourse & within the existing MCG ticket windows between gates 1 & 2 <p>Start Line Directional Team (5:30am - 12:00noon)</p> <ul style="list-style-type: none"> - You will be located at key points between the MCG and Batman Ave (Start Line). Your role will be to direct athletes towards the start line while encouraging them on their event ahead. <p>Brunton Ave Slow Course Directional Volunteer (10am – 2pm)</p> <ul style="list-style-type: none"> - You will be located on Brunton Ave helping to manage the slow course runners. You will assist with managing the runners with their turnaround, assisting with lap counting as well as managing a small drink station (1 table with 20 cup capacity) - Please discuss with your Team Leader before the day to organize how you will access your position together with your group as this area is closed off to public access <p>William Barak Bridge Directional (6.30am – 2pm)</p> <ul style="list-style-type: none"> - You will be located at various locations along & around the William Barak Bridge. Your role is to direct runners as well as stop public from entering the course from various points. - Barricades & signs will be in place to inform runners so you will act as an additional source of assistance for runners as well as public. <p>Walkway Directional Volunteer (5.30am – 2pm)</p> <ul style="list-style-type: none"> - You will be located at the top & bottom of the ramp near the Cricket nets at the MCG, below gates 1 & 2 in Yarra Park. Your role is to direct competitors up the stairs &/or ramp to the Start Line via the bridge over Brunton Ave, to their warm clothing locations, toilets etc & assist in keeping the flow of people moving.

Notes:

- You will be the face of the Melbourne Marathon for many athletes and spectators, please ensure you provide friendly assistance and encouragement.
- Please familiarise yourself with the event through reading this booklet prior to the event.
- If you are caught unaware of an answer to any question, please direct them to your Area Manager, CPEC Captain or to the Volunteer Marquee (Next to Gate 2 Entry).